

GIZ Peace Fund NGO Lessons Learnt Workshop – Overview of Program 10-11 Oct 2012, Dil

Time	Session	Process Steps	Who
Day 1			
8.30 – 9.00	Opening and introduction	1. Short welcome and introduction to the workshop: Program, process and objectives (10 min) 2. Welcome and introduction from GIZ team, where is the project standing at the moment (20 min)	JE JN
9.00-9.45	Introduction of participants	<ul style="list-style-type: none"> • Introduction: We have been on a ship sailing to a far away land, all of us have been shipwrecked on a deserted island. Please imagine and chose one item you would want to take to that island with you – something that is most valuable to you personally, assuming food and water is there • Participants find a partner based on which objects go well together, increase chance of survival, maintaining mental health, complementing each other. Then interviewing each other: <ol style="list-style-type: none"> (1) Asking each other about the objects they chose, why, what does it tell about themselves (2) Inquiring about the organization they are representing in the workshop and the project they are implementing with support by GIZ (as well as mentioning other programs) 3) Asking interview partners about how what they revealed earlier about themselves (the things most valuable to them) comes to bear in their work for the organization, how do they integrate this side of them in their work? • Back to pleno, interview partners introduce each other to the other participants 	
9.45-10.00	Introduction of	Giving all organizations that have brought	

	participating organizations (1)	documentation material about their organization and work 15 min to set up materials (e.g. putting up fotos on a softboard or wall)
10.00 -10.15		Coffee Break (website)
10.15-11.15	Introduction of participating organizations (1)	Introduction of 3 selected organization representing different fields (each 20 min), using possibly fotos and other documentation material. Answering following key questions in presentation: <ol style="list-style-type: none"> 1. What problems in the area we are responding to with our work / program and who is our main target group 2. What is our methodological approach 3. What are we proud of in our work
11.15-12.30	Sharing of successful working tools (Good Practices) (1)	<ul style="list-style-type: none"> • Introduction to session: why do we want to share tools, what is meant by 'tools', what are we looking for • Short discussion to agree on criteria for 'Good Practises', possible characteristics to be mentioned: effectiveness (observed learning effect or change in behavior among participants), positive feedback from participants on usefulness, cost-efficiency, replicability • Invitation to present 2 practical tools that are considered as 'Good Practice', possibly involving demonstration/role play <i>or presenting one key symbol of own working approach</i> • After tool demonstration short discussion in pleno on strength and weaknesses of tool and brainstorming on other application possibilities
12.30-13.30		Lunch Break (film)
13.30-14.15	Sharing of successful working tools (Good Practices) (2)	<ul style="list-style-type: none"> • Demonstration of 1 (or 2) additional tools • Discussion on applicability • <i>Homework of providing 2 best tools by email</i>
14.15-14.45	Introduction to result chain logic	<ul style="list-style-type: none"> • Possibly: short role play introducing the difference between outputs, use of outputs and impacts. Using it as starting point to clarify the concept • Maybe involving participants from one organizations already more advanced to also

		give short explanation and example how the different levels of the result chain are reflected in their monitoring system Belun
14.45-15.30	Exploring results and impacts of NGOs (1)	<ul style="list-style-type: none"> Participants prepare posters with creative materials (drawing, colours, collage) on main activities, results, use of results, impacts achieved (using as much as possible and integrating content of filled in questionnaire)
15.30-15.45	Coffee Break (film)	
15.45-17.15	Exploring results and impacts of NGOs (2)	<ul style="list-style-type: none"> Participants form 3 groups where they present their 'result chain' drawings, groups share experiences and focus discussion on (1h): <ul style="list-style-type: none"> How were participants motivated to join program? What challenges occurred here? What relevance has participation in the program for target group, i.e. how did participants use their new skills/knowledge after the program? Have there been any unforeseen effects of our work? What observable changes have we noted among individuals, in communities or even at higher level (district, national?) One note-taker per group ensures that main points are noted down on flipchart paper Groups share main results/insights in pleno
17.15-17.30		Short daily evaluation

Day 2

8.30-9.00	Morning energizer	
9.00-10.30	Reflection about results and process	<p>In 4 groups discuss the following questions (45 min)</p> <ol style="list-style-type: none"> What went well in the process of implementation so far and why (what were factors contributing to the success)? What could have gone better? What advice would you give yourself if you were to design a new program in the near future [go back to where you

- were at the start of the project]?
4. What would you need from others to help you making your work more effective in the future?

Sharing in pleno (45 min)

10.30-10.45	Coffee Break	(website)	
10.45-12.30	Identifying synergies	“6 degrees of separation”:	<ul style="list-style-type: none"> • Everybody walks around in the room, finds partner, identify at least 10 points issues – related to your work - you have in common, (this can include anything from common target group, management issues, gained insights, methods,..), try to also to include common problems/challenges you are facing. Make a short list • Move to the next person, repeat process 2 times • Sharing exemplary results of 2 participants • In pleno preparing ranking of 5 most frequently mentioned topics and 5 topics of most relevance/importance to all participants
12.30-13.30	Lunch Break (film)		
13.30-15.00	Recent trends and our contributions		<ul style="list-style-type: none"> • In pleno all participants together prepare one big timeline of events in TL during the past 12 months, this can be events of national importance, but also events that were very localized, but of relevance <i>for promoting peace in TL and/or focusing on the situation of youth</i> [the different projects and their beneficiaries] • Participants prepare cards and stick them to timeline where they see a direct or indirect linkage to their project, indicating with arrows what contributed to what • Joint discussion on insights
15.00-16.00	Future challenges and needs (1)		<p>Conducting joint environmental scan thinking about the situation <i>of youth and peace</i> how we expect it to evolve during the coming <i>5 years</i>:</p> <ul style="list-style-type: none"> • Listing all possible factors affecting our work • Write on differently coloured cards if it might be a positive or negative influence

		<ul style="list-style-type: none"> • Categorize according to 4 categories (policy/regulations, competition/cooperation with others, inputs needed by the organization, outputs of the organization) 	
16.00-16.15	Coffee Break (film)		
16.15-16.45	Future challenges and needs (2)	<ul style="list-style-type: none"> • Per organization participants brainstorm and note down action points for their organization, differentiating between (1) what can we do to directly influence these factors (2) how to we have to respond to those we cannot influence (e.g. adjust in our work) 	
16.45-17.00	Future challenges and needs (3)	<ul style="list-style-type: none"> • Short presentation in pleno 	
17.00-17.30	Conclusions and Closure	<ul style="list-style-type: none"> • Coming up with a joint statement / outlook [declaration] summarizing the main insights of these 2 days and joint action points for the future • Official closure: Closing remarks from GIZ and participants name one or two speakers who also make a closing statement from the side of the participants 	JE and JN